



Attn : **Hotel Equatorial Melaka (Reservation Department)**
From :
Company :
Tel/ Fax No :

RE: AUTHORISATION FORM FOR ROOM BOOKING - MALAYSIAN SOCIETY OF OPHTHALMOLOGY ON 16-18 MARCH 2018

Arrival Day/ Date/ Time : _____ ETA : 1500 hrs

Departure Day/ Date/ Time : _____ ETD : 1200 hrs

Name of Guest : 1) _____
2) _____
3) _____

Contact Number : _____

Email Address : _____

No. of room/ Rate : _____ Deluxe Single : RM 252.00nett per room per night
(with buffet breakfast) _____ Deluxe Twin : RM 272.00nett per room per night
_____ Premier Single : RM 312.00nett per room per night
_____ Premier Twin : RM 332.00nett per room per night
_____ Equator Club Single : RM 432.00nett per room per night
_____ Equator Club Twin : RM 452.00nett per room per night
_____ Extra bed : RM 85.00nett per unit per night

*Rates quoted are inclusive of prevailing tax, Melaka Heritage Charges and non-commissionable

*Rates quoted are NOT inclusive of Tourism Tax RM 10 nett per room per night

*Rates quoted is in RINGGIT MALAYSIA

*Complimentary WIFI in all room categories

* All confirmation is subject to availability upon request and advance payment made to Hotel Equatorial Melaka.

* The Hotel Equatorial Melaka reserves the right to charge a half day room rate for late check- out till 1800hrs and a full day after.

* The Hotel Equatorial Melaka requires 1 night room deposit (latest by 12 February 2018) for the room confirmation.

* Currency : Ringgit Malaysia

Mode of Payment : Kindly tick (x) on the payment below.

_____ A) Personal Account. Please fax/ email to us the bank-in slip.
Payable : "SYARIKAT MALACCA STRAITS INN SDN BHD"
Account Number : 8004610648
Address : CIMB BANK BERHAD
188, Taman Melaka Raya, 75000 Melaka, West Malaysia
Swift code : CIBBMYKL

_____ B) Personal Account. Please fax to us a copy of your credit card (both side)
Card Number : _____
Expiry Date : _____
Issuance Bank : _____ Visa / Master
CVV No. : _____
Name on Card : _____
Amount : MYR _____
Guest Signature : _____

Declaration: I hereby authorized Hotel Equatorial Melaka to debit my Credit Card Account, the amount due according to the above mentioned.
All deposits paid are non-refundable and non-transferable

Kindly fill in this Authorization Form and or fax to **+606 -282 9333** or send in PDF file to guarantee your rooms.

Cut off date for reservation will be on **12 FEBRUARY 2018** before 17:00hrs.

****PREFERABLY THE FORM/BANK SLIPS/CREDIT CARD COPIES TO SEND IN PDF FILE AND EMAIL TO: reservations@mel.equatorial.com**